



General Meeting Membership
05/13/2015

- **In Attendance:** Charie Faught, Ben Power, Deb Anderson, Brittany Souza, Toni Wood, Tom Hering, Damien Brockel, Jim Aspevig
- **Absent:** Dave Nixdorf, Marcie Sannon

- Reading of the MT HIMSS Mission and Vision

- Introductions of Board Members and General Members

- Current Business (including Standing Agenda Items and Chair Reports):

- Approval of previous meeting minutes – Meeting minutes were approved by the board
 - Governance – Charie, Toni
 - Annual Plan: Needs to be completed by July 31, 2015. Template will be sent to all board members, and we can divide into relevant sections for completion by the board. We can complete what we can via email, and will schedule a call or two before the due date to wrap it all up.
 - Fall Meeting: MHA in Billings 09/23-09/25. We have two speakers lined up, and will schedule a General Membership meeting at that time.
 - By-Laws: Handed out to all in attendance and reviewed. No changes recommended.
 - Financial Report: Tom covers the financial report for the 3rd Quarter through 03/31/2015. Starting account balance is \$16,989.42, Current account balance is \$16,613.84. Income this quarter was \$361.11, and expenses were \$736.69. No outstanding credits or debits. Estimates for spring conference were reviewed and we have brought in enough money to cover all costs of the event.

- Board Officers
 - Election
 - President-elect. After discussion, Deb Anderson was nominated by _____, seconded by _____. No other nominations.

- Open Positions:
 - Logistics Program Co-Chair
 - Advocacy Chair
 - Vendor/Sponsorship Chair
 - Open position information available, and the open positions will be listed on the website and next newsletter

- Programs – Deb, James, Charie
 - Spring Conference 2015

The conference came together at the end, but the previous plan for getting items finalized ahead of time fell apart with people dropping off or not participating. We really need to consider hiring someone to help with the coordination, or restructure the event planning so that it doesn't fall on one or two people, and big decisions aren't being made at the last minute. Cindra Stahl will pass along some contact info for someone she has worked with. It is agreed that the conference has been successful, especially in regards to the educational sessions. The use of constant contact has been successful.
 - Spring Conference 2016

Deb provided information for the Billings Hotel and Convention Center. There were some concerns brought up about this location with bad reviews, etc. so we will look at other options before signing the contract. It is agreed that we need to set the dates ASAP so we can get a jump on planning ahead.
- Membership –Ben

We had a few new sign ups during the spring event. Ben is reaching out to those who are not renewing, and is still working on growing our membership.
- Website –Damien

He will be making updates to add the educational sessions and pictures from the conference
- Communications – Brittany

Would like to add a summary of the conference with pictures from the conference in the next newsletter, and is open to any ideas from our board on what to include each time.
- Student Relations- Jim A.

Still a work in progress. He is trying to reach out to other colleges to get some interest in MT HIMSS.
- Open Discussion:
 - We discussed holding a Nursing Informatics boot camp, and one of the members in attendance mentioned that she had gone to the one held in February in Wyoming, and she didn't really feel it was useful. She liked the format of our Spring Event much better. We will take this into consideration as we plan ahead for additional educational sessions.