



Board Meeting Minutes
Telephone Meeting
10/15/2015

Attendees: Toni Wood, Cindra Stahl, Tom Hering, Jim Aspevig, James Cox, Charie Faught

Meeting called to order at 4:00 p.m.

Approval of previous meeting minutes (Tabled until next meeting as we didn't have last meeting minutes

- Current Business (including Standing Agenda Items and Chair Reports):
 - Governance –Deb, Charie, Toni
 - Toni: Annual standards report was accepted and there were no issues
 - Would like to explore adding policies as we move forward. If anyone has anything specific we should work on first, please offer suggestion.
 - Financial – Tom
 - Tom reviewed the Financial Report. A copy of the report was emailed to all board members prior to the call.
 - Programs - Toni
 - Spring Conference 2016. Toni is working on the contract with the Big Horn. Her schedule and playing phone tag with the sales person have caused some delays. We do have our dates confirmed, but want to make sure we get everything right.
 - Discussion on limiting the number of vendors since space might be an issue.
 - Theme ideas were discussed, but no resolution.

- Survey should go out to members to see if anyone is interested in a CPHIMS/CAHIMS session the day before the conference
 - Educational topics should also be ran by membership
 - These can both be included in newsletter when one is put together
- Membership – Ben out for a while. Need fill in, but we can try to share the duties in the meantime
 - Discussion on upcoming fundraiser for Ben. Those on the call are open to making a donation, but would like to get more information on what is needed. Toni to reach out to Maria Koslosky for donation items information.
- Website –Damien
 - Damien was not available for the call, but Toni said that Damien has been updating the website for items that have been requested by National.
 - Open discussion on keeping website fresh by adding new content. Cindra is willing to do some articles on Advocacy, and Tom recommended that we ask our members to provide articles.
- Communications – Open
 - We are still looking to fill this position. In the meantime, we can work to get a newsletter out. There is discussion on sharing the duties until the position is filled. Toni offered to do a newsletter in mid-November.
- Advocacy – Cindra
 - Cindra provided an update on HIT Week including the materials that were shared with people at MHA, thank you cards sent do facilities, Congressional Delegation, Office of Rural Health, and Thank you letter received, etc.
- Student Relations - Jim A.

- Would like to start reaching out to other Health programs in the state as well as High Schools to see if we can get interest from additional students
- New/Other Business
 - Discussion on mixer in early December. Toni is to follow up after reviewing minutes from September meeting to see if anyone offered to put this together. There was discussion on holding the event so close to the holidays, and maybe waiting until January.

Open Discussion

No open discussion items

Action Items:

Conference Contract finalization: Toni

Obtain additional information on Ben Power Benefit: Toni

Newsletter: Toni in November.

Conference Planning: from all, think of Themes and educational ideas.

Meeting adjourned at 5:00 p.m.